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STAFF

John T. Underhill Jr.
Interim Executive Director

Heather J. Cole
Executive Secretary

MINUTES OF THE C-CUBED (Customer Consultation Committee) MEETING HELD ON APRIL 4, 2017

PRESENT: Tisha Brackeen, AEPCO
Thomas Chenal, APA Legal Counsel
Heather Cole, APA Executive Secretary
Michael Curtis, AMPUA
Dennis Delaney, K.R. Saline & Associates
Todd Dillard, R.S. Lynch
Alan Dulaney, City of Peoria
Ed Gerak, Buckeye Water Conservation and Drainage District
Sara Glover, Salt River Project
Elston Grubaugh, Wellton Mohawk Irrigation & Drainage District (via telephone)
Brittany Johnson, Somach Simmons & Dunn (via telephone)
R.D. Justice, Electrical District #7
Gary Kern, APA Financial Administrator
Susan Lozier, Wellton-Mohawk Irrigation & Drainage District (via telephone)
Robert Lynch, R.S. Lynch on behalf of IEDA
Douglas Milligan, Salt River Project
Jason Moyes, Moyes Sellers & Hendricks, Ltd.
Jay Moyes, Moyes Sellers & Hendricks, Ltd.
Paul Orme, Electrical District #3, #4
Ken Robbins, Electrical District #4 (via telephone)
Stephen Rot, City of Scottsdale
Ken Saline, KR Saline & Associates
Dave Slick, Salt River Project
John Sullivan, APA Commissioner
Linda Sullivan, APA Senior Rates Analyst
Sheryl Sweeney, Ryley, Carlock & Applewhite
John Underhill, APA Interim Executive Director
Jeff Woner, K.R. Saline & Associates
Brian Young, Central Arizona Project

CALL TO ORDER: The meeting was called to order at 9:00 a.m. at the Arizona Power Authority.

ROLE CALL: Everyone introduced themselves and the company/organization they represent.

BUSINESS ITEMS:

- **Plan & Schedule for Future Meetings:** The Committee will meet as necessary and would prefer a specific time and date each month. Mr. Lynch will provide Heather with a list of meeting dates he has from other organizations. Next meeting is scheduled for Monday, April 24 @ 9:00am at the APA office.
- **APA Calendar/Timeline:** The APA Calendar/Timeline has been updated and can be found on the APA Website.
- **Status of RFP for Dynamic Signal/Scheduling Entity:** Brittany Johnson explained the challenge that is being faced with regard to putting together an RFP for the Scheduling Entity. The PSC has two sections dealing with the Scheduling Entity. APA Procurement policies and requirements can be found in Section 12 of the PSC while the allocated ancillary services to customers is addressed in Section 5E. The draft Scheduling Entity RFP has been posted to the APA website. Please forward your comments to Brittany or John no later than Wednesday, April 12.
 - **Customer Comments**
 - Jay Moyes – From a customer perspective, the feeling is that they need more time to review the draft document. He would like to review it from the perspective of the entity responding to the RFP.
 - Ken Saline – Due to the fact that there are really only a couple organizations that could provide the scheduling and dynamic signal services needed by the APA customers, the APA could send out a SOQ (Statement of Qualifications)
 - Thomas Chenal – cautioned the committee to work thoroughly and swiftly as there is a lot to accomplish. He urged continued communication in the next week or so and he encouraged attendees not to draw any conclusions until we received responses to the RFP.
 - Ed Gerak – asked that clarifying language be added into the RFP, for example, include the kW that will be going to SRP & AEPSCO.
 - Sheryl Sweeney – agreed that there needs to be more clarification as to the customer choices on the sales of regulation. The dynamic signal and scheduling entity terms continue to be used interchangeably. We need to be specific on what services are being provided.
 - John Underhill – the list of bidder qualifications will be included in the draft RFP. John noted that although each customer may sell its dynamic signal to a BA (for example) the Scheduling Entity Agreement will be between the APA and the Party(ies) paying for use of the customer's Dynamic Signal
 - Michael Curtis – Customer must retain their rights contractually to decide the use of their 3R's.
- **Draft Agreements (to be effective October 1, 2017):** The following documents need to

be drafted and executed:

- Replacement Agreement for the Resource Exchange Program REP – this agreement needs to include information on how to set-up power pools. There is a draft of the Power Pooling Programs document on the APA website. Customers are asked to review this draft document and get comments back to John Underhill.
- Scheduling Entity Agreement – agreements will be needed between APA and those entities using the customer’s rights to a dynamic signal.
- Dynamic Signal Agreement – This will be part of the Scheduling Entity Agreement(s).
- **Document APA Scheduling Entities w/ WAPA** – APA needs to notify WAPA 60 days prior to October 1, 2017 (August 1, 2017) as to who APA will be using as their scheduling entity(ies).
- **Identify Bill Crediting Customers** – APA will need to receive copies of any and all bill credit agreements that customers have signed with their host utility.
- **Transmission Issues** – APA must verify with WAPA that all required agreements are in place for every APA Customer. (APA to provide for Fredonia/Silverbell)
- **Special Treatment for D-1 Customers** – please notify John Underhill of any situations where D1 customers are treated differently than other APA customers.
- **APA 101 Class** – plans are being developed to create an APA 101 class to be presented in the near future.
- **New Commissioner Orientation** – *(See APA 101 class)*
- **Status of APA Website Upgrades** – Robert updated the attendees on the current status of the website update project.
- **Status of APA Intranet/D&B Programming Portal & Design** - Date to begin testing new website and Intranet is July 1, 2017 This will provide 90 days to work out any issues and also allow for scheduling power in October.
- **Power 101 Class Presented by Dave Slick** – APA & SRP will coordinate a time to present both the Power 101 and APA 101 materials.
- **APA Strategic Planning Activities** – While the APA has continued to work through many of the items from the Strategic Planning session held in September 2016, many of the Customers feel that a survey of the APA customers needs to be conducted to determine what the customers feel is the direction the APA should be moving toward. The APA will develop an electronic survey under the direction of Ed Gerak.

NEXT C-CUBED MEETING – Monday, April 24, 2017 @ 9:00am